

Staff Council Meeting Minutes

May 8, 2018

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Members Present: Eileen Brouddus, Kim Fletcher, Haley Grant, Carrie Haverty, Cherisa Jones, Jim Kelly, Kelly Mourning-Byers, Lori Rognlie, Mari Tucker, Justin Villmer, and TaNiqua Ward.

Members not present: Wanda Hinton, Kathy Iwig, Kim Meehan, and Kim Sturgeon.

- I. The meeting was called to order at 3:01 p.m., by Chairperson Justin Villmer.
- II. Reports from Committees
 - a. President's: No Report.
 - b. Board of Regents: No Report.
 - c. All Faculty/Staff Email: Eileen Brouddus reported the group is preparing to launch Workplace by Facebook for users to test. More information to come.
 - d. Benefits: Kelly Mourning-Byers reported the committee was preparing to solicit Requests for Proposals for Medical and Dental insurance plans. Justin asked if Washburn had considered Health Savings Accounts (HSA's.) Kelly was not aware of it.
 - e. Food Advisory: No Report.
 - f. Parking Ticket: Lori Rognlie reported a meeting is scheduled the week of May 14, 2018.
 - g. Safety Committee: No Report.
- III. Discussion Items
 - a. Bereavement Leave
 - i. Mari Tucker prepared a draft policy based on information she gathered from other institutions. The Council agreed to submit the draft to the Benefits Committee for their support and direction on the next steps of action.
 - b. Closing on Christmas Eve December 24, 2018
 - i. It was moved by Lori Rognlie and seconded by Carrie Haverty, for Justin to present to Dr. Farley, the request to close the University on Monday, December 24, 2018, due to the Christmas Eve holiday.

c. New University Website

- i. The Council would like Patrick Early, Director of University Public Relations to attend the June meeting to discuss the University's new website.

IV. Announcements

- a. The next Council meeting will be in June or July.

V. Meeting Adjourned

The Meeting adjourned at 3:40 p.m.

Minutes submitted to Staff Council for approval on May 14, 2018. Staff Council reviewed and approved the minutes via email.

Minutes by Cherisa Jones.